

## Privacy statement

This privacy statement provides information about the way KMS Racing Engines handles personal data that is processed in the context of our services.

Our contact information:

- Name : KMS Racing Engines
- Address: Kuiperij 6
- Postal code / City: 1185 XS Amstelveen
- Telephone: +31 20 6458020
- Website: [www.kmsracingengines.com](http://www.kmsracingengines.com)
- Dutch Chamber of Commerce number: 33168324
- Contact person: J.F. Kok
- Email address: [info@kmsengines.nl](mailto:info@kmsengines.nl)

## To whom does this privacy statement apply?

This privacy statement applies to all persons whose personal data KMS processes. This concerns clients of KMS, potential clients, visitors to the website, recipients of newsletters and commercial emails from KMS and all other persons who contact KMS or whose personal data KMS processes. This privacy statement also applies to employees employed by KMS.

## Collecting your personal data

KMS only requests your personal data for the following purposes:

- the execution of agreements;
- complying with legal obligations;
- maintaining contact with you;
- informing you about products or services;
- improving our product and service information and carrying out targeted marketing campaigns;
- other purposes for which you have given permission.

Your personal data may not be used or processed for other purposes without your permission.

## The processing of your personal data by us

- KMS processes your personal data for the processing of declarations and for its financial administration;
- Your personal data will be kept by KMS after the termination of our services. We do this to be able to approach you for service or maintenance, etc., (including by email). You can ask us to stop storing your personal data after the termination of our services.

## Security

KMS ensures adequate security of your personal data. The automated computer systems of KMS are equipped for this. The data and files stored in the KMS office and in the archive are also secured.

## Sharing of data with third parties

We only provide your personal data to others if we have received your permission to do so, unless such provision arises from the agreement we conclude with you for the performance of our services. Under certain circumstances we also engage others who process personal data on our behalf, but we only do this if this fits the purpose for which we process or have processed your personal data. We only provide such an assignment if the other party has taken appropriate security measures and guarantees confidentiality.

## Non-file related activities of KMS

The following applies to the other processing of personal data by KMS:

- the collection, recording and use of data for financial administration:  
**Purpose:** disclosure of financial rights and obligations of KMS  
**Legal basis:** legal obligation.
- the collection, recording, use of personal data for the benefit of the employee file and salary administration, including the storage of the payroll tax statement:  
**Objective:** employee management  
**Legal basis:** legal obligation, performance of employment contract.

## Source of processed personal data

If KMS processes your personal data that we have not obtained from you, this will always be done in the context of the assignment given to us.

## Passing on your personal data

KMS will only pass on your personal data to others if this is required by law or if this is necessary to perform the assigned work.

KMS can provide your personal data to various persons and/or authorities, both in the context of your assignment and in the interest of complying with legal obligations that rest on KMS and in the interest of the organization of KMS. This includes providers of (whether or not web-based) application and/or software or comparable support products, the tax authorities, banks, supervisors, accountants and other advisers.

If the legal bases mentioned above do not provide a basis for providing your personal data to the above parties, we will first ask for your permission.

Personal data will not be passed on by KMS outside the countries of the European Union or to an international organization without your prior consent. In doing so, the legal guarantees are always observed and the necessary measures are taken if necessary.

## What are your privacy rights?

When your personal data is processed by KMS, you can use the rights listed below on the basis of the General Data Protection Regulation. You can do this by submitting a (preferably written) request via the contact details in this privacy statement. Before we grant your request, we will first identify you on the basis of a valid proof of identity.

### **Right to withdraw consent**

If you have given permission for a certain method of processing, you can withdraw this permission at any time.

### **Right to access**

You can always request which personal data KMS processes, for what purpose and how long this data is kept by KMS. There may be a legal basis that prevents us from complying with your request. We will assess this and inform you in that case.

### **Right to rectification**

If you believe that certain data has not been processed correctly, you have the right to request rectification.

### **Right to erasure of personal data**

If you want your personal data to be deleted, you can submit a request for this to KMS.

### **Right to restrict the processing of your personal data**

If you wish to restrict the processing of personal data by KMS, you can submit a request (preferably in writing).

### **Right to data portability**

If you want to transfer the personal data to another service provider, you can submit a (preferably written) request.

### **Complaints about the processing of your personal data by KMS**

If you have any complaints about the processing of personal data by KMS, you can inform us via [info@kmsracingengines.nl](mailto:info@kmsracingengines.nl). In addition, you always have the option of submitting a complaint about the use of your personal data to the Dutch Data Protection Authority. Further information is available on the website of the Dutch Data Protection Authority: [Autoriteitpersoonsgegevens.nl](http://Autoriteitpersoonsgegevens.nl).

### **Privacy statement changes**

Developments in the field of privacy are relatively fast, which means that sometimes things can change in the processing of personal data. This privacy statement can be changed by us at any time without further notice. We advise you to check this Privacy Statement regularly.

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